

Terms and Conditions of Hire under the Licensing Act 2003

1. There must be no sale or provision of alcohol to any person less than **18 years of age**.
2. Where there is any doubt, **proof of age must** be requested.
3. Sale and provision of alcohol **must cease fifteen minutes before the end time** of the agreed period of hire and at the **latest by midnight**.
4. Excessive alcohol consumption by any person at the event must be monitored closely and, where deemed necessary, refusal must be made to sell or provide further alcohol to those persons, or on behalf of those persons.
5. Promotion of car sharing and designated drivers should be made by the Hirer.
6. Where rowdiness or drunken affray occurs, the Hirer is responsible for taking active steps to remove the person(s) from the premises and to have them escorted home.
7. Particular attention must be paid in respect of point 6 above, to any adult with responsibility for children present at the event, who are less than 7 years of age.
8. **Glass bottles must not** be disposed of in the outdoor bottle banks **during the hours of darkness**. The Hirer must ensure that glass bottles are disposed of the following day and in any event, before the next period of hire commences.
9. Children **less than 16 years of age** must not be allowed into the Bar Serving Area, unless accompanied by an adult.
10. Where there is found to be failure to adhere to this agreement and the Licensing Act 2003, **the event will be stopped immediately** and no further periods of hire will be granted to the Hirer.
11. Where the Licensing Act 2003 is contravened, the Committee reserves the right to report this matter to the Police Authority.
12. The Committee or their Authorised Representative, reserves the right to pay **ad hoc visits** to the premises during the period of hire.
13. The Committee reserves the right to pursue the Hirer for any monies resulting from fines, together with resulting costs legal or otherwise, which may be incurred as a result of the Hirer not acting in compliance with the Licensing Act 2003.
14. The main elements of the Licensing Act 2003 are attached to this document.
15. These terms and conditions are complimentary to, but not exclusive of, the Main Hire Terms and Conditions.

We agree to act in accordance with the above Terms and Conditions and to adhere to the Licensing Act 2003.

TWO signatories are required – either the Hirer and one representative or two representatives.

Name of HirerDate of Hire.....

Signed (1)Name

Second (2)Name

Please return with your invoice payment

Brief description covering the Licensing Act 2003

The Licensing Act 2003 incorporated six previously separate licensing regimes, covering alcohol, public entertainment, cinemas, theatres, late night refreshment and night cafés.

The Act covers four licensing objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

These objectives comprise the basis on which a local licensing authority determines what is in the overall public interest, when considering whether to grant a licence.

When applying for a licence, the applicant is required to submit an operating schedule that includes statements of the steps that will be taken to promote the four licensing objectives.

With particular regard to the sale or supply of alcohol:

Under this Act, permitted hours for the sale and provision of alcohol in England and Wales, were abolished. These are now determined by the hours of trading granted to and laid down by, the individual licence holder.

The Act states that it is an offence to give alcohol to a child under the age of 5 years or, to sell or supply liqueur *confectionery* to a child under the age of 16 years.

It is an offence to buy alcohol for or sell alcohol to, a person under the age of 18 years. It is an offence for a person under the age of 18 years to consume alcohol on any licensed premises. The only exception being that a child aged 16 or 17 may consume alcohol when accompanied by an adult and is having a table meal.

It is an offence to sell or provide alcohol to any person who appears to be affected by drunkenness or, who is likely to exhibit drunken behaviour in a public place.

The Penalties for not adhering to the Act are:

- A £500 fine for selling liqueur confectionery to children
- A fixed penalty notice of £80 for providing alcohol to under 18's

or

- A £5,000 fine and a possible review of the licence for providing alcohol to under 18's
- A maximum fine of £10,000 when persistently providing alcohol to under 18's

All of the conditions of the Act are COMPULSORY and MUST BE FOLLOWED AT ALL TIMES